

Los Angeles Unified School District

Office of Environmental Health and Safety

FOCUS N SAFETY

Winter 2007

Issue 8, 06/07

Safe School Plan, Volume 1 – Prevention Programs Due!

The following are tips for administrators to help you complete your Safe School Plan (SSP), Volume 1 – Prevention Programs.

- ♦ The SSP, Volume 1 update was due March 1. If you haven't already done so, send a hard copy to your district's Local District Operations Coordinator.
- ♦ The checklist of items to include is on pages 2-7 of the plan and should be stapled to the top of the updated packet.
- ♦ Update Chapter 2 only, with two goals each for the sections on *People and Programs* and *Physical Environment*.
- ♦ **Only high schools and middle schools** are required to include **Safe School Zone Maps** (SSZM) with their updates. SSZMs must show where Safe School Zone signs are posted on and around your site. For information about SSZMs, contact Alice Gualpa at (213) 241-2523, or by email at alice.gualpa@lausd.net.
- ♦ Chapter 8 should be used as a guide for developing discipline and attendance policies that are consistent with LAUSD policies. The Board adopted an updated discipline policy at its meeting on February 27.

For more detailed information on the SSP, Volume 1, log on to the OEHS website at http://www.lausd-oehs.org/schoolsafetyplans_v1.asp and click on the Reference Guide 1242.2 link. The guide is also available on *Inside LAUSD*.

If you have any questions, please contact Wayne Scott Moore, Assistant Director, Violence Prevention, at (213) 241-3929, or by email at wayne.scott.moore@lausd.net.

Spring 2007 "SHAKE" Earthquake Exercise: April 9-13

The Spring 2007 "SHAKE" earthquake exercise is to be conducted sometime during the week of April 9-13, 2007 at the discretion of the school site administrator. This exercise provides an opportunity for all staff and students to simulate a disaster response and to evaluate the site's emergency procedures. A radio test will take place on Tuesday, April 10, at 11:00 a.m.

For information on conducting the exercise, please refer to "REF-1550.2 Earthquake Exercise," and for information on the radio test, please refer to "REF-1650.2 Intra-Campus Radio Communications Test," both of which can be found on *Inside LAUSD* or on the OEHS website at <http://www.lausd-oehs.org/referenceguides.asp>.

For further assistance regarding the earthquake exercise, please contact the OEHS at (213) 241-3199, or Bob Spears, Director of Emergency Services, at (213) 241-3889.

For further assistance on the radio test, contact the Radio Unit at (323) 224-2203, or the ITD Help Desk at (323) 224-2277.

Special Announcements:

New to the OEHS Website!

**SELF-CERTIFY
CORRECTIVE ACTIONS AT:**

[HTTP://LAUSD-OEHS.ORG/
FIELDOPERATIONS_LISTSCHOOLS.ASP](http://lausd-oehs.org/fieldoperations_listschools.asp)

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Warning on Exposure to Bodily Fluids

If you come into contact with the bodily fluids of another person, the first thing to do is to use utmost care to protect yourself and those around you from contracting bloodborne pathogens from the fluids. **Treat all such fluids as if they are contaminated with bloodborne pathogens**, even if the person who has secreted the fluid looks healthy.

♦ What are bloodborne pathogens?

Bloodborne pathogens are small organisms including viruses and bacteria that are present in human blood and can cause disease in humans. The viruses that cause AIDS, hepatitis B and hepatitis C are examples of bloodborne pathogens.

♦ How can I be exposed?

Bloodborne pathogens can be passed to you if blood or certain bodily fluids from an infected individual get into your mucous membranes (eyes, nose, mouth), or directly into the bloodstream through skin that is damaged (e.g., scraped, cut) or punctured (e.g., needle stick injury).



♦ What can I do to protect myself?

If you are at risk of contracting bloodborne pathogens, you will receive training from District Nursing Services to learn how to protect yourself from exposure. Some of these protective measures include wearing disposable gloves, washing hands properly, and maintaining clean work surfaces. You will also be offered a vaccination series, which will decrease your susceptibility to hepatitis B infection if you are exposed to the virus.

♦ How can I tell if someone is infectious?

You can't! Many people infected with bloodborne pathogens don't even know they are infected. Treat all human blood and some body fluids as if they are contaminated with bloodborne pathogens.

♦ What happens if I'm exposed?

If blood or other potentially infectious materials contact your skin or clothing or enter mucous membranes, wash the exposed area gently but thoroughly or remove your soiled clothing. Report exposure immediately to your supervisor and the school nurse. You will receive a medical evaluation by a qualified healthcare professional to determine if there is any possibility of infection. You will be given treatment and information about your risks of infection.

♦ Where can I find more information?

Please contact District Nursing Services at (213) 763-8374, or email askdns@lausd.net for information on bloodborne pathogens and how exposed employees can register for training sessions.

Upcoming Training:

**Next CHEMICAL SAFETY
COORDINATOR meetings to be
held on five dates in MAY:**

15, 16, 17, 22, AND 23



**Keep an eye out for the
Spring 2007
FOCUS ON SAFETY for
more details.**

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